

St. Mary's Home for Boys

16535 SW Tualatin Valley Highway
Beaverton, OR 97003-5143
503-649-5651

www.stmaryshomeforboys.org

REFERENCE CHECK

This top section to be completed by applicant:

THE UNDERSIGNED, having applied for a position with St. Mary's, does hereby authorize you to provide them with all the information requested. I specifically consent to disclose in accordance with the provisions of all applicable federal and state laws.

Name: _____ Other names used: _____

Signature: _____ Date: _____

The above named applicant has applied for a position that entails developing a supportive relationship with emotionally disturbed boys, age 10 - 17. We would appreciate your answering the following questions. This information will be kept confidential. If you have any questions, please call the Human Resources Manager at the number listed above. Thank you for your response.

REFERENCE VERIFICATION:

In what capacity do you know the applicant? _____

How long have you known the applicant? _____

EVALUATION:

	Above Average	Average	Below Average
Appropriate Role Model	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relates Well to Children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supportive / Encouraging	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Uphold Standards / Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

What qualities and/or experience does the applicant possess which would make him/her a good candidate for this position?

VOLUNTEER/EMPLOYMENT EVALUATION:

To be filled out if you have worked with applicant in a previous volunteer or employment position.

	Above Average	Average	Below Average
Level of Commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Communicate w/Supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Uphold Standards / Ethics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Work as a Team Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Reason for leaving volunteer/employment position: _____

COMMENTS: _____

COMPLETED BY:

Printed Name Signature Date